

EpicCare Link PFT and Sputum Order Guide

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EpicCare Link and Sputum PFT Orders Guide

To place a PFT or Sputum order: Search for the patient and select the ordering clinic and ordering provider. Search for the order to be placed by using the Preference list or search by name. Select the correct order and enter or change the defaults for the order composer. Complete all required fields (noted by a red stop sign) and answer all questions. Enter comments, scheduling preferences and attach any necessary files. Link the diagnosis code, review and sign the order.

The referral staff will need the authorization number and expiration date for some orders. Please add in the comment section of the Order and ensure the phone number is correct so the patient can be contacted for scheduling.

Place Orders

1. From the Home Page Select AHS Services- all patients

Home	In Basket	Patient List	Referral Search	Schedules	Tasks	Reporting Patier	nt	100	100	Menu	Log Out
Welcome to The	e Link port	al								K M M	0
					hec	ink	et		_		
		Select Patien	nt O	pen Chart Re	view	Auth for non services - HPAC only	AHS patient	AHS Services - all patients			

2. Search by : My Patients, All Patients , by Name or MRN

				The	Link portal - Int	ternet Explorer			
pic	Home	In Basket	Patient List Referm	al Search Schedules	Tasks Repo	II Patient			Menu
napShot	Chart R	eview	Care Everywhere	Results Review	Flowsheets	Allergies	Problem List Medications	Order Entry	E
atient Se	arch								ē
Search	My Patie	nts							
			Name or MRN:	1			₽ Search		
				Additional search criter	ia				
My Pat	ients R	ecent							
Patient N	lame		MRN	Patient Status	Sex	DOB	Street Address		
Ambulat	ory, Abraha	m	202428	Alive	м	8/5/1956	157 Maple Street, Madison WI	53706	
Ambulat	ory, lan		202435	Alive	м	3/23/1950	134 Elm Street, Madison WI 537	706	
Apptest,	Nickione		232432	Alive	F	3/9/1965	1234 32st, oakland CA 94602		
Cardiolo	gy, Paige		203195	Alive	F	2/11/1965	1 First Ave, Madison WI 53711-	6782	
D, Dilly			223177	Alive	NB	12/12/1995	1 First Ave, San Francisco CA 94	124-6782	
	sonslh		232408	Alive	м	2/13/1972			
Flu, Pma									

- 3. Select Authorizing provider
 - a. Select Accept

Order Entry

Select an authorizing provider for this order.





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4. Search for order by **Preference List** or order name

- 5. Select the order type: **Procedure**
- 6. Select Pulmonary
 - a. Select Pulmonary function **Test with Sputum Culture** And Smear or Sputum Panel only or **PFT** only
 - b. Select Accept Orders



Patient List Referral Search Schedules Tasks Reporting

In Basket

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Home

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EpicCare Link - Internet Explorer

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- c. Open each PFT Test Panel Order Composer using the pencil to make the necessary changes
 - i. Select the trash can to remove the order if not needed





- ii. Answer required questions
- iii. If the Authorization and expiration dates are known: enter the data in the Comments section
- iv. Scroll down and select DX: use **Quick Picks**, ICD 10 code or search by name
- v. Select Accept
- vi. Review order and Sign Order



- d. Complete each Sputum Test Panel Order composer information
 - Answer required questions and clear the variable in the Smart Phrase
 - ii. Select DX: use **Quick Picks**, ICD 10 code or search by name
 - iii. Select Accept
 - iv. Follow the above for each AFB
 - v. Review order and Sign Orders



- e. Open each Sputum Test Panel **Order Composer** using the **pencil** to make the necessary changes
 - i. Select the **trash can** to remove the order if not needed





- f. Complete Sputum Test Panel Order Composer information
 - i. Answer required questions
 - ii. Select DX: use **Quick Picks**, ICD 10 code or search by name
 - iii. Select Accept
 - iv. Follow the above for each AFB
 - v. Review order and Sign Orders

* Order Entry	F Edit Order							e e
AFB Culture and Sm	ear							
Status:	Normal Stand	ing 🗸 Future						
	Expected Date:		Today	Tomorrow	1 Week	2 Weeks	1 Month	Approx.
			3 Months	6 Months				
	Expires:	2/10/2022	1 Month	2 Months	3 Months	4 Months	6 Months	
			✓ 1 Year	18 Months				
Specimen source:	Oropharynx [292]							
Comment:	2 🕈 🖻 🔶	⇒ 🛼						
						\sim		
						\sim		
CC Results:			Add PCP					
Attach files:]	
	Add files							
	10.0 MB Total Allow	ed				0 Files (j)		
Specimen type	Soutum Expectorated	1 (50)						
Class:	Clinic Collect (42)	1[50]	Lab Collect	V Clinic Col	lect Third	Darty		
	Clinic Conect [43]			· cume con	inter initia	r un cy		
B Dx association.	TB bronchiecta:	sis. w/o exam				A15.0		
	Quick Picks							
	AVM (arteriove	nous malformatio		K55.20				
	Broken heart sy	ndrome		151.81				
	Hypertension in	n pregnancy, pre-	existing, with c	lelivery		010.92		
	<					>		
	Add a new diagn	osis:						

✓ Ao

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- g. Complete Pulmonary Function Test **Order Composer** information
 - i. Answer required questions
 - ii. If the Authorization and expiration dates are known: enter the data in the **Comments** section
 - iii. Scroll down and select DX: use **Quick Picks**, ICD 10 code or search by name
 - iv. Select Accept

v. Review order and Sign Orders



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